

# Bowdoin College

## Request for Replacement Diploma

*Duplicate diploma requests take at least four to six weeks for delivery.*

### Instructions:

- Print and complete this form,
- Have your signature verified by a Notary Public,
- Enclose photocopies of two forms of ID from the following:
  - Passport, birth certificate, driver's license, social security card.
  - If your name has changed, enclose a copy of the legal name change document as well.
- Mail all the above to: Office of the Registrar, Bowdoin College, 4500 College Station, Brunswick, ME 04011-8436

I am requesting a replacement diploma due to: \_\_\_\_\_  
(loss, damaged or legal name change)

Original diploma name: \_\_\_\_\_

Name on replacement diploma: \_\_\_\_\_

Degree Date: \_\_\_\_\_

Mailing Address: \_\_\_\_\_  
\_\_\_\_\_

Home Phone: \_\_\_\_\_ Cell: \_\_\_\_\_

Email: \_\_\_\_\_

Payment option:

I have enclosed a \$50 check made payable to Bowdoin College.

I would like to pay by credit card. Please send me a secure invoice. I understand my diploma will be ordered upon receipt of this form, but will not be mailed to me until confirmation of payment is received.

Your Signature \_\_\_\_\_ Date \_\_\_\_\_

State of \_\_\_\_\_ County of \_\_\_\_\_

On this day personally appeared the above named, \_\_\_\_\_, and made oath that the above statements are true and accurate to the best of their knowledge and belief.

**Office of the Registrar**